

Internship (Erasmus+ Internship if nominated through your university) at the Center for Inter-American Studies of the University of Graz, Austria

from October 2016 to September 2017

The **Center for Inter-American Studies** offers an Internship for a **Project Management Assistant** (Erasmus+ Internship if nominated through your university) from **October 2016 to September 2017**. Your main field of work will be related to the Graz International Summer School Seggau, where attendance is required the entire two weeks in July 2017. We are working with international institutions of higher education, governmental institutions and universities and are looking for an internationally oriented, highly motivated student to support our team.

What we offer:

- Congenial working environment
- Possibility of acquiring transferrable skills (grant writing, intercultural communication, analytical skills)
- Courses and lectures offered at the University of Graz
- Unique networking possibilities
- Participation in all activities of the Center for Inter-American Studies (conferences, project cooperation etc.)

What we require:

- Interest and ideally experience in planning and execution of academic projects and/or experience in project management
- High proficiency in English, good German language skills
- Strong communication skills, especially in an intercultural context
- Interest in interdisciplinary work
- Capacity for team work

To apply, please submit your application (CV + motivational letter) by e-mail to Prof. Roberta Maierhofer: roberta.maierhofer@uni-graz.at